

Individual Decisions

The attached reports will be taken as an
Individual Portfolio Member Decisions on:

13 and 14 November 2008

Ref:	Title	Portfolio Member	Page No.
ID1562	West Berkshire Council Forward Plan – December 2008 to March 2009	Graham Jones	1-10
ID1709	Petition - Myton Walk, Theale	Emma Webster	11-13

Individual Decision

Title of Report:	West Berkshire Council Forward Plan – December 2008 to March 2009		
Report to be considered by:	Leader of Council	on:	13 November 2008
Forward Plan Ref:	ID1562		

Purpose of Report: To advise Members of items to be considered by West Berkshire Council over the next 4 months.

Recommended Action: That the Leader of the Council agrees and where appropriate amends the West Berkshire Council Forward Plan.

Reason for decision to be taken: It is a statutory requirement that a Forward Plan be produced.

List of other options considered: N/A

Key background documentation: None

Portfolio Member:	Graham Jones - Leader of Council
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Contact Officer Details	
Name:	Moira Fraser
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Supporting Information

1. Background

- 1.1 The Forward Plan attempts to cover all decisions, not just those made by the Executive, which the Authority intends to make over the next 4 months. The Forward Plan, attached as Appendix A, also shows the decision path of each item so far including Council, Executive and Overview and Scrutiny Committee.
- 1.2 As part of the continuing development of the Forward Plan we have now incorporated all Plans and Policies which are required to be approved by the Council under the Constitution. These items have been linked to the appropriate meetings of the Executive and Overview and Scrutiny Committee.

Appendices

Appendix A – West Berkshire Council Forward Plan – December 2008 to March 2009

Implications

Policy: As set out in the report

Financial: There are no financial implications for the Council

Consultation Responses

Members:

Leader of Council: Leader of the Council

**Overview & Scrutiny
Commission Chairman:** OSC Chairman

Ward Members: N/a

**Opposition
Spokesperson:** Opposition Leader

**Policy Development
Commission Chairman:** N/a

Local Stakeholders: The West Berkshire Council Forward Plan will be published the first working day after the Individual Decision is signed.

Officers Consulted: Nick Carter, John Ashworth, Margaret Goldie, Teresa Bell, Group Executives and there has been widespread consultation with senior managers across the Authority on the content of the Forward Plan. Given its rolling nature this consultation will be ongoing.

Trade Union: Not sought

Is this item subject to call-in.	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>
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West Berkshire Council Forward Plan



West Berkshire Council Forward Plan – December 2008 – March 2009

Reference	Decision and Purpose	Decision Body	Decision Path	Service Area	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Notes	Decision Month
DECEMBER 2008										
ID1784	West Berkshire Council Rights of Way Improvement Plan <i>To consult on the draft document.</i>	ID	09/12/08	Environment	Elaine Cox (2069)	Councillor Geoff Findlay		01/12/08		01 December 2008
ID1563	West Berkshire Forward Plan - January 2009 - April 2009 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	11/12/08	Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		03/12/08		01 December 2008
ID1680	Adoption of Parish Plans <i>To adopt Parish Plans.</i>	ID	01/12/08	Chief Executive	Carole Ruse	Councillor Pamela Bale		TBC		01 December 2008
ID1692	Approval of Village Design Statements <i>To approve Village Design Statements.</i>	ID	01/12/08	Chief Executive	Paula Amorelli (2233)	Councillor Alan Law		TBC		01 December 2008
ID1719	Response to the South East Regional Assembly's Consultation 'Somewhere to Live': Planning for Gypsies, Travellers & Travelling Showpeople in the South East <i>To approve the response to the South East Regional Assembly's Consultation 'Somewhere to Live': Planning for Gypsies, Travellers & Travelling Showpeople in the South East.</i>	ID	01/12/08	Environment	Bill Jennison (2560)	Councillor Geoff Findlay		TBC		01 December 2008
ID1780	A4 Chapel Street/Harts Hill Road Improvements, Thatcham <i>To report the results of a consultation exercise and agree a way forward.</i>	ID	01/12/08	Environment	Jon Winstanley (2087)	Councillor Emma Webster		TBC		01 December 2008
ID1781	Appointment of Representatives on Outside Bodies <i>To appoint Members to Outside Bodies.</i>	ID	01/12/08	Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		TBC		01 December 2008

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact:
Moira Fraser – Tel: 01635 519045 e-mail: mfraser@westberks.gov.uk in Policy & Communication to confirm the contents of any agenda before attending a meeting.

EXECUTIVE DECISIONS MAY BE TAKEN BY THE EXECUTIVE ACTING AS A COLLECTIVE BODY OR BY OFFICERS ACTING UNDER DELEGATED POWERS.

West Berkshire Council Forward Plan – December 2008 – March 2009

Reference	Decision and Purpose	Decision Body	Decision Path	Service Area	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Notes	Decision Month
ID1731	Appointment to SACRE <i>To appoint a representative to SACRE.</i>	ID	01/12/08	Children and Young People	Margaret Blaine (2458)	Councillor Barbara Alexander				01 December 2008
EX1710	Enforcement of Law Relating to Age Restricted Products <i>To update Members on the work carried out over the last twelve months and to approve the enforcement programme going forward</i>	EX	09/12/08 EX	Environment	Sean Murphy			28/11/08		01 December 2008
EX1704	Overview and Scrutiny Commission Review of the Implementation of the Refuse and Recycling Contract <i>To respond to the recommendations made by the Overview and Scrutiny Commission on the implementation of the Council's refuse and recycling contract</i>	EX	09/12/08 EX	Environment	Andrew Deacon (2312)	Councillor Geoff Findlay		28/11/08		01 December 2008
EX1587	Establishment Monitoring Q2 of 2008/09 <i>To report on changes to the Council's Establishment over the second quarter of 2008/09.</i>	EX	09/12/08 EX	Chief Executive	Robert O' Reilly (2358)	Councillor Anthony Stansfeld		28/11/08		01 December 2008
EX1716	Station Road, Newbury - Introduction of Pay and Display <i>To consider objections to statutory consultation of Traffic Regulation Order.</i>	EX	09/12/08 EX	Environment	Andrew Garratt (2491)	Councillor Emma Webster		28/11/08		01 December 2008
EX1714	Management of Children's Centres	EX	09/12/08 EX	Children and Young People	Ian Pearson	Councillor Barbara Alexander		02/12/08		01 December 2008
EX1713	Identification of 25% of children to access free entitlement in 2009	EX	09/12/08 EX	Children and Young People	Ian Pearson	Councillor Barbara Alexander		02/12/08		01 December 2008

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West Berkshire Council Forward Plan – December 2008 – March 2009

Reference	Decision and Purpose	Decision Body	Decision Path	Service Area	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Notes	Decision Month
EX1711	Approval for Funding of a Potential Decision by the Personnel Committee regarding an application for premature retirement (Paragraph 1 – information relating to an individual) <i>To seek agreement for funding of a premature retirement</i>	EX	09/12/08 EX	Environment	Bill Jennison (2560)		Yes	28/11/08		01 December 2008
C1665	Member Development Strategy 2006-2009 - Update	C	11/12/08 C	Chief Executive	Jo Watt	Councillor Graham Jones		03/12/08		01 December 2008
C1671	Changes to the Constitution <i>To change the Council's Constitution in respect of speaking rights at Full Council and Overview and Scrutiny</i>	C	11/12/08 C	Chief Executive	Katharine Sheehan/Andy Day	Councillor Graham Jones		03/12/08	Not subject to call-in - item is due to be referred to Council for final approval	01 December 2008
C1662	The Future of Scrutiny <i>To outline proposed changes to the Council's Scrutiny function.</i>	C	11/12/08 C	Chief Executive	David Lowe	Councillor Graham Jones		03/12/08		01 December 2008
C1630	Medium Term Financial Strategy 2009/10 - 2011/12 <i>To refresh the MTFs</i>	C	09/12/08 EX 11/12/08 C	Chief Executive	Andy Walker	Councillor Laszlo Zverko				01 December 2008
JANUARY 2009										
ID1564	West Berkshire Forward Plan - February 2009 - May 2009 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	15/01/09	Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		08/01/09		01 January 2009
ID1681	Adoption of Parish Plans <i>To adopt Parish Plans.</i>	ID	01/01/09	Chief Executive	Carole Ruse	Councillor Pamela Bale		TBC		01 January 2009

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West Berkshire Council Forward Plan – December 2008 – March 2009

Reference	Decision and Purpose	Decision Body	Decision Path	Service Area	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Notes	Decision Month
ID1693	Approval of Village Design Statements <i>To approve Village Design Statements.</i>	ID	01/01/09	Chief Executive	Paula Amorelli (2233)	Councillor Alan Law		TBC		01 January 2009
EX1638	Level One Performance Monitoring - Q2 2008/09 <i>To outline performance levels across the Council and to consider, where appropriate, the remedial action that is required.</i>	EX	29/01/09 EX	Chief Executive	Jason Teal	Councillor Graham Jones		21/01/09		01 January 2009
EX1720	Revised Special Guardianship Order Procedures <i>To update procedures in line with recent legislation.</i>	EX	29/01/09 EX	Children and Young People	Lorna Hunt (2042)	Councillor Barbara Alexander		21/01/09		01 January 2009
FEBRUARY 2009										
ID1565	West Berkshire Forward Plan - March 2009 - June 2009 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	12/02/09	Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		05/02/09		01 February 2009
ID1682	Adoption of Parish Plans <i>To adopt Parish Plans.</i>	ID	01/02/09	Chief Executive	Carole Ruse	Councillor Pamela Bale		TBC		01 February 2009
ID1694	Approval of Village Design Statements <i>To approve Village Design Statements.</i>	ID	01/02/09	Chief Executive	Paula Amorelli (2233)	Councillor Alan Law		TBC		01 February 2009
EX1708	2010-11 Admission Arrangements <i>To determine the Admission Policy for 2010-11</i>	EX	19/02/09 EX	Children and Young People	Malcolm Berry (2770)	Councillor Barbara Alexander				01 February 2009

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West Berkshire Council Forward Plan – December 2008 – March 2009

Reference	Decision and Purpose	Decision Body	Decision Path	Service Area	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Notes	Decision Month
MARCH 2009										
ID1566	West Berkshire Forward Plan - April 2009 - July 2009 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	12/03/09	Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		04/03/09		01 March 2009
ID1683	Adoption of Parish Plans <i>To adopt Parish Plans.</i>	ID	01/03/09	Chief Executive	Carole Ruse	Councillor Pamela Bale		TBC		01 March 2009
ID1695	Approval of Village Design Statements <i>To approve Village Design Statements.</i>	ID	01/03/09	Chief Executive	Paula Amorelli (2233)	Councillor Alan Law		TBC		01 March 2009
EX1588	Establishment Monitoring Q3 of 2008/09 <i>To report on changes to the Council's Establishment over the third quarter of 2008/09.</i>	EX	12/03/09 EX	Chief Executive	Robert O' Reilly (2358)	Councillor Anthony Stansfeld		04/03/09		01 March 2009
EX1613	Budget Monitoring - Q3 2008/09 <i>To update Members on the budget monitoring position.</i>	EX	12/03/09 EX	Chief Executive	Andy Walker (2433)	Councillor Laszlo Zverko		04/03/09		01 March 2009
EX1614	Capital Monitoring - Q3 2008/09 <i>To update Members on the capital monitoring position.</i>	EX	12/03/09 EX	Chief Executive	Andy Walker (2433)	Councillor Laszlo Zverko		04/03/09		01 March 2009
C1629	Local Government Act 2003- Borrowing Limits and Annual Investment Strategy 2008/09 <i>In compliance with the Local Government Act 2003, this report summarises the Council's borrowing limits as set out by CIPFA's Prudential Code, and recommends the Annual Investment Strategy for the coming year.</i>	C	19/02/09 EX 03/03/09 C	Chief Executive	Andy Walker	Councillor Laszlo Zverko				01 March 2009

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West Berkshire Council Forward Plan – December 2008 – March 2009

Reference	Decision and Purpose	Decision Body	Decision Path	Service Area	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Notes	Decision Month
C1628	Revenue Budget 2009/10 <i>To approve the Annual Revenue Budget 2008/09.</i>	C	19/02/09 EX 03/03/09 C	Chief Executive	Andy Walker	Councillor Laszlo Zverko				01 March 2009
C1627	Capital Strategy and Programme 2008 - 2013 (Including Asset Management Plan) <i>To present the Capital Strategy and Programme.</i>	C	19/02/09 EX 03/03/09 C	Chief Executive	Andy Walker	Councillor Laszlo Zverko				01 March 2009
C1631	Sustainable Community Strategy - Refresh <i>To present the Community Plan.</i>	C	19/02/09 EX 03/03/09 C	Chief Executive	Andy Day	Councillor Graham Jones				01 March 2009
C1632	Refresh Council Plan <i>To present the Council Plan.</i>	C	19/02/09 EX 03/03/09 C	Chief Executive	Andy Day	Councillor Graham Jones				01 March 2009

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Individual Executive Member Decision

Title of Report:	Petition - Myton Walk, Theale
Report to be considered by:	Individual Executive Member Decision
Date on which Decision is to be taken:	14 November 2008
Forward Plan Ref:	ID1709

Purpose of Report: To inform the Executive Member for Highways, Transport and ICT of the receipt of a petition concerning additional street lighting on the footpaths at the rear of Myton Walk through to Station Road Theale.

Recommended Action: That the Executive Member for Highways, Transport and ICT endorses the Officers recommendation as detailed in Section 3 of this report.

Reason for decision to be taken: With the suspension of Area Forums all petitions are to be considered by Individual Decision.

Key background documentation: The petition

Portfolio Member Details	
Name & Telephone No.:	Councillor Emma Webster - Tel (0118) 9411676
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Contact Officer Details	
Name:	Melvyn May
Job Title:	Highways Manager
Tel. No.:	01635 519873
E-mail Address:	mmay@westberks.gov.uk

Supporting Information

1. Background

- 1.1 A petition containing 125 signatures was presented to the Executive meeting on 21st August 2008. The petition states:

“Petition for extra street lighting at the back of Myton Walk in Theale Village or Action to be taken by West Berks Council for Residents of this side of the Village in the event of recent Arson attacks.

We, the undersigned, people of this village wish West Berks Council to take action on the above as soon as is possible”.

- 1.2 A supporting email attached to the petition commented that:
- Cutting back of the overhanging vegetation would help to alleviate the problem of shadows caused by the vegetation obscuring the existing street lights;
 - The street lighting in the area should be approved; and
 - Installing new street lights on the footpath that leads to Station Road should be considered.
- 1.3 A site survey was carried out by Nick Dale Street Lighting Project Engineer, on the 14th August 2008 and it was noted that the cutting back of overhanging vegetation had already been carried out.
- 1.4 It was noted during the visit that the existing street lighting columns are made of cast aluminium which is susceptible to vandalism and fitted with 35w lamps that produce a dull orange light.

2. Conclusions

- 2.1 The results of the site survey show that the existing street lights would benefit from upgrading the columns to a more robust type manufactured from steel fitted with ‘white light’ 50w lamps.
- 2.2 Furthermore, the area would benefit from additional street lighting at the following locations:
- two new street lights (steel columns fitted with ‘white light’ 50w lamps) to the rear of Myton Walk
 - two new street lights (steel columns fitted with ‘white light’ 50w lamps) on the footpath leading to Station Road.
- 2.3 The total cost of introducing the improvements is estimated to be £13,000.

3. Recommendations

- 3.1 It is recommended that a Member’s capital bid of £13,000 be made to fund and introduce the measures as detailed above in 2008/9.
- 3.2 The petition organiser should be advised accordingly.

Appendices

There are no Appendices to this report.

Implications

Policy: None arising from this report.
Financial: As indicated in the report.
Personnel: None arising from this report.
Legal: None arising from this report.
Environmental: None arising from this report.
Equalities: None arising from this report.
Partnering: None arising from this report.
Property: None arising from this report.
Risk Management: None arising from this report.
Community Safety: Improved levels of personal security.

Consultation Responses

Members:

Leader of Council: To date no response received from Councillor Graham Jones. However, any comments made will be verbally reported at the individual decision meeting.

Overview & Scrutiny Commission Chairman: Councillor Brian Bedwell is happy with the report.

Policy Development Commission Chairman: N/A

Ward Members: To date no response received from Alan Macro. However, any comments made will be verbally reported at the individual decision meeting.

Opposition Spokesperson: To date no response received from Councillor Keith Woodhams. However, any comments made will be verbally reported at the individual decision meeting.

Local Stakeholders: N/A

Officers Consulted: Mark Edwards, Mark Cole, Stewart Souden

Trade Union: N/A

Is this item subject to call-in	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>
If not subject to call-in please put a cross in the appropriate box:		
The item is due to be referred to Council for final approval		<input type="checkbox"/>
Delays in implementation could have serious financial implications for the Council		<input type="checkbox"/>
Delays in implementation could compromise the Council's position		<input type="checkbox"/>
Considered or reviewed by OSC or associated Task Groups within preceding 6 months		<input type="checkbox"/>
Item is Urgent Key Decision		<input type="checkbox"/>